

2018 TRAINING SCHEDULE

10FEB18 ed.

Program: Lesson # 1

Date	Time	Place	Topic	Presenter	Facilitator
2/22 THURS	6:45	2211 Garden Rd. State Parks Headquarters	Welcome	JOHN O'NEIL	
	7:00		History of Point Sur Lightstation	CAROL O'NEIL	
	7:50		Break		
	8:00		State Parks Organization and Volunteer Program	LINDA RATH	
	8:50		Training Schedule	JOHN	
	9:00		Depart	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #1:

Volunteers will be familiar with:

- The History of Lighthouses,
- The History of Point Sur Lightstation
- The 2018 Training Schedule.

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Program: Lesson # 2

Date	Time	Place	Topic	Presenter	Facilitator
2/25 SUN	12:30	Pt. Sur Lightstation	Meet at Starbucks at 12:30, corner of Highway 1 and Rio Rd. Depart 12:45 Arrive Pt Sur at 1:15 PM	JOHN	JOHN O'NEIL
	1:15		Point Sur Tour Break at Visitors' Center	JOHN	
	4:00		Depart	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #2:

Volunteers will have a familiarity with Point Sur Lightstation and the physical requirements of taking and leading a tour.

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Program: Lesson # 3

Date	Time	Place	Topic	Presenter	Facilitator
3/1 THURS	6:45	2211 Garden Rd State Parks Conference Room	Welcome	JOHN O'NEIL	
	6:55		Four Key Points from History of Point Sur	JOHN	
	7:10		History of Lighthouses	BILL PROUDFOOT	
	8:00		Break		
	8:10		History of Point Pinos Lighthouse	NANCY MCDOWELL	
	8:50		Questions on Volunteering and Training	JOHN	
	9:00		Closing Assignment & Adjourn	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #3:

Volunteers will be familiar with:

- The history of Point Pinos Lightstation, and
- California State Parks and the Volunteer Program in Parks Program,
- How Volunteers fit into State Parks, and
- The Point Sur Mentor Program

READING ASSIGNMENT. Read Chapter 2, pages 2-1 thru 2-10 and Chapter 10.

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Program: Lesson # 4

Date	Time	Place	Topic	Presenter	Facilitator
3/4		Pt. Pinos	Tour of Point	NANCY MCDOWELL	
SUN		Lighthouse Pacific Grove	Pinos lighthouse		

Tour Point Pinos Lighthouse on your own between 12 AM and 4 PM.

Meet the docent for information about the history of Point Pinos and how to conduct a tour.

LEARNING OBJECTIVES. Upon completion of Lesson #4:

Volunteers will be familiar with:

- The history of Point Pinos,
- The physical layout of Point Pinos Lighthouse,
- Point Pinos tour flow and management, and
- A basic knowledge of interpretation at Point Pinos.

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Program: Lesson # 5

Date	Time	Place	Topic	Presenter	Facilitator
3/7 WED	6:45	2211 Garden Road State Parks Conference Room	Opening	DOUG WILLIAMS	
	6:50		Recap Key Points From Point Pinos	DOUG	
	6:55		Interpretation	SARA ARNETT	
	8:10		Break		
	8:20		Transitions	BILL BOGGESS	
	8:30		Reference Manual	DOUG	
	8:45		<u>Images of America</u> <u>Point Sur</u>	KATHLEEN WILLIAMS	
	8:50		Forms	KATHLEEN	
	9:00		Closing Assignment/ Adjourn	DOUG	

LEARNING OBJECTIVES. Upon completion of Lesson #5:

Volunteers will be familiar with:

- The principles of interpretation,
- The value and use of transitions between stops on their tour.
- Many of the training aids used in Point Sur training,

READING ASSIGNMENT: Chapters 7, 8, 9 and Handouts.

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Program: Lesson # 6

Date	Time	Place	Topic	Presenter	Facilitator
3/12 MON	7:00	Mott Training 2211 Garden Road Mott Training Annex behind the Conference Room	Bi-Monthly Volunteer Meeting Announcements	LINDA RATH	
	7:50		Break		
	8:00		Emergencies and Communications: Radio Procedures, Emergencies Procedures, Handling the Public	LINDA	
	9:00		Closing/Assignment	LINDA	

LEARNING OBJECTIVES. Upon completion of Lesson #6:

Volunteers will:

- Know the latest developments in the Volunteer Program,
- Understand:
 - - Emergency procedures and how to handle emergencies
 - - Use of the State Park radio, and
 - - Interacting with the public.

READING ASSIGNMENT: Read Chapter 2.

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Program: Lesson # 7

Date	Time	Place	Topic	Presenter	Facilitator
3/15 THURS	6:45	2211 Garden Road State Parks Conference Room	Opening/Recap Emergencies	JOHN O'NEIL	
	6:55		Family Life	CAROL O'NEIL	
	7:30		Website	JAY SINCLAIR	
	7:50		Break		
	8:00		Preservation Orientation	LINDA RATH	
	9:00		Closing Assignment/ Adjourn	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #7:

Volunteers will be familiar with:

- Family life at Point Sur for the keepers and their family members.
- The Point Sur website and how to access the volunteer pages, and
- The basics on preservation and working at Point Sur.

READING ASSIGNMENT. Review Chapters 2 and 8.

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Program: Lesson # 8

Date	Time	Place	Topic	Presenter	Facilitator
3/20 TUES	6:45	2211 Garden Rd State Parks Conference Room	Welcome Recap Safety Tour and Lighthouse	LINDA RATH	
	6:55		Student Presentations On Fog Signal Room and Lantern		
	7:15		Tour Management and Safety Entry at Gate, 5-Ts, Parking Lot, Historical Marker, Site specific concerns, Tour specific policies Situations,	LINDA	
	8:40		Training Aids	BILL BOGGESS	
	9:00		Closing Assignment & Adjourn	LINDA	

LEARNING OBJECTIVES. Upon completion of Lesson #8:

Volunteers will be familiar with:

- The specifics of tour management and tour policies, and
- Many of the training aids used in Point Sur training.

READING ASSIGNMENT. Review Chapter 2, pp. 10 - 14 and 22 -23.

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Program: Lesson # 9

Date	Time	Place	Topic	Presenter	Facilitator
3/25 SUN	12:30	Pt. Sur Lightstation	Meet at Starbucks at 12:30, corner of Highway 1 and Rio Rd. Depart 12:45 Arrive Pt Sur at 1:15 PM	BILL PROUDFOOT	
	1:15		Orientation and Safety Tour	LINDA RATH	
	2:15		Class on the Fog Signal Room And Lantern	BILL	
	3:30		Break at Visitors' Center		
	4:00		Depart	BILL	

LEARNING OBJECTIVES. Upon completion of Lesson #9:

Volunteers will:

- Have an understanding of the mechanics of leading tours at Pt. Sur,
- Understand the primary importance of safety at Pt. Sur,
- The physical requirements of leading a tour, and
- Be familiar with the Lighthouse and its inclusion on tours.

READING ASSIGNMENT. Review Chapter 8, pages 67 & 74 - 75; *Lighthouse Quarterly*, FALL 2000.

2018 TRAINING SCHEDULE

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Program: Lesson # 10

Date	Time	Place	Topic	Presenter	Facilitator
3/27 MON Conference	6:45	2211 Garden Rd State Parks SQUARE System Room	Welcome Recap of	TODD BULLMAN	
	6:55		Student Presentations 5Ts and the Lighthouse House	MENTORS	
	7:15		Fresnel Lens	SHEILA FRASER	
	7:55		Break		
	8:05		Basic Navigation	TODD	
	9:00		Closing	TODD	

LEARNING OBJECTIVES. Upon completion of Lesson #10

Volunteers will be familiar with:

- The physics of the Fresnel Lens; the classification by size (order), operation: and, characteristics
- Basic Navigation as it pertains to using a lighthouse as a reference.

READING ASSIGNMENT. Read Chapter 9 and Chapter 11, pages 29-50.

2018 TRAINING SCHEDULE

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Program: Lesson # 11

Date	Time	Place	Topic	Presenter	Facilitator
4/2 TUES	6:45	2211 Garden Rd State Parks Conference Room	Welcome and Recap of Tour Management and Volunteer Program	DOUG WILLIAMS	
	6:50		Mentor Time Fresnel Lens and Basic Navigation	MENTORS	
	7:05		Restoration of Point Sur Lightstation	DOUG	
	7:55		Break		
	8:05		Square Cash Register System and Money Handling Procedures	JOE DEDANTE	
	8:55		Closing	DOUG	

LEARNING OBJECTIVES. Upon completion of Lesson #11:

Volunteers will be familiar with:

- The restoration of Point Sur Lightstation, and
- The Square cash register system and money handling procedures.

READING ASSIGNMENT. Read the *Lighthouse Quarterlies* at the end of Chapter 8, Chapter 17, and Handouts.

2018 TRAINING SCHEDULE

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Program: Lesson # 12

Date	Time	Place	Topic	Presenter	Facilitator
4/4 WED	6:45	2211 Garden Rd State Parks Conference Room	Welcome Recap Fresnel Lens and Basic Navigation	DOUG WILLIAMS	
	6:55		Student Presentations Restoration of Point Sur SQUARE System		
	7:10		Shipping and Shipwrecks, USS Macon	DOUG	
	8:00		Break		
	8:10		USS MACON	DOUG	
	8:55		Closing/Assignment	DOUG	

LEARNING OBJECTIVES. Upon completion of Lesson #12:

Volunteers will be familiar with:

- Shipping along the Central Coast of California during the 19th and 20th centuries and be able to interpret for the public at least 3 significant shipwrecks in the vicinity of the Pt. Sur Lightstation.
- The USS MACON, its casualty, and sinking off Pt. Sur Lightstation, and be able to interpret for the public

READING ASSIGNMENT. Read Chapter 12.

2018 TRAINING SCHEDULE

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Program: Lesson # 13

Date	Time	Place	Topic	Presenter	Facilitator
4/10 Tues	6:45	2211 Garden Rd. State Parks Conference Room	Welcome Recap Shipping, Shipwrecks and the USS MACON	JOHN O'NEIL	
	6:55		Student Presentations Shipwrecks & USS MACON		
	7:10		Point Sur Water System	CAROL O'NEIL	
	7:50		Break		
	8:00		Trams and Resupply Lightstation	CAROL	
	8:50		Tour prep	JOHN	
	9:00		Depart	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #13:

Volunteers will be familiar with:

- The Point Sur Water System,
- The Point Sur Tram System and Resupply of the Lightstation, and

READING ASSIGNMENT. Review Chapter 7, pp 1 - 20; Chapter 8, pp 63 - 64, and Chapter 8 *Lighthouse Quarterly* of Summer of 1998, Winter of 2003/2004, Spring 2006 and Spring 2004.

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Program: Lesson # 14

Date	Time	Place	Topic	Presenter	Facilitator
4/15 SUN	12:30	Pt. Sur Lightstation	Meet at Starbucks at 12:30, corner of Highway 1 and Rio Rd. Depart 12:45 Arrive Pt Sur at 1:15 PM	BEN HIGBIE	
	1:15		Begin Practice Tour	MENTORS	
	3:15		Break at Visitors' Center	BEN	
	3:30		Class on Visitors' Center	PHYLLIS CLEVELAND	
	4:00		Class on Gift Shop	MARILYN HIGBIE	
	4:30		Leaving Visitors' Center, Closing and Departure	PHYLLIS	
	4:50		Depart	BEN	

LEARNING OBJECTIVES. Upon completion of Lesson #14:

Volunteers will:

- Demonstrate interpretation as pertains to leading tours at Pt. Sur,
- Demonstrate the primary importance of safety at Pt. Sur,
- Attempt to be signed off on their Green Sign-off Sheet.
- Be familiar with Gift Shop operations, including the Square iPad cash register system, and handling credit cards and receipts, and
- Be familiar with Visitors' Center operations, including location of supplies and opening and closing.

READING ASSIGNMENT. Scan Chapters 2, 7, 8, 12, 13 and prior assignments. Read Chapter 8, *Lighthouse Quarterlies* Spring of 2018 and Summer of 2008.

2018 TRAINING SCHEDULE

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Program: Lesson # 15

Date	Time	Place	Topic	Presenter	Facilitator
4/18 WED	6:45	2211 Garden Rd State Parks Conference Room	Welcome	LINDA RATH	
	6:50		Student Presentations Water System and Trams And Resupply		
	7:05		Marine Mammals	JERRY LOOMIS	
	8:10		Break		
	8:20		Visitors' Center Duties	PHYL CLEVELAND	
	9:00		Closing/Assignment	LINDA	

LEARNING OBJECTIVES. Upon completion of Lesson #15:

Volunteers will be familiar with:

- Marine mammals most often seen off Point Sur and Point Pinos, especially Otters and Gray Whales.
- Visitors' Center operations and responsibilities.

READING ASSIGNMENT. Read Chapter 14.

2018 TRAINING SCHEDULE

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Program: Lesson # 16

Date	Time	Place	Topic	Presenter	Facilitator
4/24 TUES	6:45	2211 Garden Rd State Parks Conference	Welcome/Recap of Visitors Center	TODD BULLMAN	
	6:55		Student Presentation Marine Mammals	MENTORS	
	7:15		Geology	ED CLIFTON	
			Break as appropriate		
	8:50		Central Coast Lighthouse Keepers (CCLK)	JOHN O'NEIL	
	9:00		Closing/Assignment	TODD	

LEARNING OBJECTIVES. Upon completion of Lesson #16:

Volunteers will be familiar with:

- The geology of Point Sur and the coast of Monterey County and be able to interpret it to the public, and
- Central Coast Lighthouse Keepers, the Cooperating Non-profit for Point Sur State Historic Park.

READING ASSIGNMENT. Read Chapter 16, pages 1-6, and 20 - 52.

2018 TRAINING SCHEDULE

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Program: Lesson # 17

Date	Time	Place	Topic	Presenter	Facilitator
4/26 THURS	6:45	2211 Garden Road State Parks Conference Room	Welcome Recap of Geology	SUSAN MAR	
	6:50		Student Presentations Geology		
	6:55		Oceanography	LESLIE ROSENFELD	
	7:55		Break		
	8:05		Meteorology	CHUCK WASH	
	9:00		Closing	SUSAN	

LEARNING OBJECTIVES. Upon completion of Lesson #17:

Volunteers will be familiar with the oceanographic and meteorological aspects peculiar to the Point Sur and Point Pinos areas.

READING ASSIGNMENT. Read Chapter 16, pages 11 - 19, 53 - 60

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Program: Lesson # 18

Date	Time	Place	Topic	Presenter	Facilitator
4/30 MON	7:00	Canterbury Woods 651 Sinex AVE Pacific Grove	Central Coast Lighthouse Keepers General Meeting	JOHN O'NEIL	
	7:05		Augustin Fresnel and The Fresnel Lens		
	7:30		Elections	BILL PROUDFOOT	
	7:35		Break		
	7:55		CCLK REPORTS Central Coast Lighthouse Keepers (CCLK) Reports	JOHN DOUG WILLIAMS	
	9:00		Closing	JOHN	

LEARNING OBJECTIVES. Upon completion of Lesson #18:

Volunteers will be familiar with:

- Central Coast Lighthouse Keepers (CCLK), and
- Augustin Fresnel.

READING ASSIGNMENT. Read Chapter 9 and Handouts.

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Program: Lesson # 19

Date	Time	Place	Topic	Presenter	Facilitator
5/2 WED	6:45	2211 Garden Road State Parks Conference Room	Welcome	BILL PROUDFOOT	
	6:50		Piedras Blancas Lightstation	BILL	
	7:25		Break		
	7:40		Pigeon Point Lightstation	SHEILA FRASER	
	8:15		Mentor Time	MENTORS	
	8:30		Closing	BILL	

LEARNING OBJECTIVES. Upon completion of Lesson #19:

Volunteers will:

- Be familiar with and be able to answer basic questions about Piedras Blancas Lightstation, and
- Be familiar with and be able to answer basic questions about Pigeon Point Lightstation.

READING ASSISGMENT. Read Chapter 10 and Handouts, Scan Chapter 9 and.

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Program: Lesson # 20

Date	Time	Place	Topic	Presenter Facilitator
5/7 MON	6:45	2211 Garden Rd State Parks Conference Room	Welcome Recap of Oceanography and Meteorology, and CCLK	JOHN O'NEIL
	7:00		Monterey Bay National Marine Sanctuary	LISA UTTAL
			Marine Protected Areas (MPAs)	LISA
	8:20		Break	
	8:30		Point Sur Naval Facility (NAVFAC)	JOHN
	8:45		Mentor Time and Student Presentations Oceanography and Meteorology	MENTORS
	9:00		Closing/Assignment	JOHN

LEARNING OBJECTIVES. Upon completion of Lesson #20:

Volunteers will be familiar with:

- The Monterey Bay National Marine Sanctuary and its purpose,
- Marine Protected Areas (MPAs) off the Pacific Grove and Big Sur coasts, their purpose, and restrictions,
- The Point Sur Naval Facility (NAVFAC), its history, purpose, and importance; and
- The current disposition; and, its relationship to Point Sur State Historic Park.

READING ASSIGNMENT. Read Chapter 8, p8-76 and handouts.

2018 TRAINING SCHEDULE

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Program: Lesson # 21

Date	Time	Place	Topic	Presenter	Facilitator
5/10 THURS	6:45	2211 Garden Road State Parks Conference Room	Opening/Recap of National Marine Sanctuary, MPAs, and NAVFAC	BILL BOGGESS	
	6:50		Student Presentations National Marine Sanctuary & MPAs and Pt. Sur Naval Facility		
	7:05		Flora and Fauna	BILL	
	7:55		Break		
	8:05		Tour Preparation and Organization	BILL	
	8:35		Story Telling	KEVIN HANSTICK	
	9:00		Closing Assignment/ Adjourn	BILL	

LEARNING OBJECTIVES. Upon completion of Lesson #21:

Volunteers will be familiar with:

- The basics of how to tell a story, and
- The flora and fauna most commonly seen at Pt. Sur.

READING ASSISGMENT. Read Chapter 15 and Chapter 16, pages 1 - 10.

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Program: Lesson # 22

Date	Time	Place	Topic	Presenter	Facilitator
5/13 SUN	12:30	Pt. Sur Lightstation	Meet at Starbucks at 12:30, corner of Highway 1 and Rio Rd. Depart 12:45 Arrive Pt Sur at 1:15 PM	TOW WARD	
	1:15		Begin Practice Tour	MENTORS	
	3:45		Break at Visitors' Center		
	4:50		Depart	TOM	

LEARNING OBJECTIVES. Upon completion of Lesson #22:

Volunteers will have:

- Practiced additional parts of their tour,
- Practiced additional parts of tour management, and
- Been signed off on additional elements of the Green Sign-off Sheet.

READING ASSIGNMENT. Review previous material.

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Program: Lesson # 23

Date	Time	Place	Topic	Presenter	Facilitator
5/14 MON	7:00	Mott Training 2211 Garden Road Mott Training Annex behind the Conference Room	Bi-Monthly Volunteer Meeting Announcements	LINDA RATH	
	7:45		Break		
	8:00		Headkeeper's House Interior and Artifacts	CAROL O'NEIL LINDA RATH MYRNA MYER	
	9:00		Closing/Assignment	LINDA	

LEARNING OBJECTIVES. Upon completion of Lesson #23:

Volunteers will:

- Know the latest developments in the Volunteer Program
- Be familiar with the unique features of the interior of the Headkeeper's House, and
- Be familiar with the artifacts used to furnish the Headkeeper's House.

READING ASSIGNMENT. Read Handouts.

2018 TRAINING SCHEDULE

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Program: Lesson # 24

Date	Time	Place	Topic	Presenter	Facilitator
5/20 SUN	12:30	Pt. Sur Lightstation	Meet at Starbucks at 12:30, corner of Highway 1 and Rio Rd. Depart 12:45 Arrive Pt Sur at 1:15 PM	JOE DESANTE	
	1:15		Flower Tour	CHARLIE KOLOFER	
	3:45		Break at Visitors' Center		
	4:00		Depart	JOE	

LEARNING OBJECTIVES. Upon completion of Lesson #24:

Volunteers will be familiar with the flowers of Pt. Sur and be able to interpret them for the public.

READING ASSIGNMENT. Read Chapter 15, pages 1 - 26.